



## **SHELL MEETING MINUTES**

**Board of Massage Therapy  
Rules Committee Meeting  
Conference Call  
September 30, 2016  
3:15 p.m., ET**

**Meet Me # (888) 670-3525  
Participation Code: 259-770-9961**

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### **Call to Order:**

The meeting was called to order by Ms. Phillips at 3:15 pm. Those present for all or part of the meeting included the following:

### **MEMBERS PRESENT:**

Sharon Phillips, LMT, AP, DOM  
Christopher Brooks, LMT

### **BOARD COUNSEL:**

Lee Ann Gustafson, Esq.  
Assistant Attorney General

### **STAFF PRESENT:**

Kama Monroe, Executive Director  
Alexandra Alday, Program Operations Administrator  
Samantha Jenkins, Regulatory Specialist II  
Gerry Nielsen, Regulatory Specialist II

### **COURT REPORTER:**

For The Record  
(850) 224-0728

*Please note the minutes reflect the actual order agenda items were discussed and may differ from the agenda outline. AUDIO from this meeting can be found online: <http://floridasmassagetherapy.gov/meeting-information/past-meetings/>*

## **RULS DISCUSSION**

### **Rule Title 64B7-28.010, FAC, Requirements for Board Approval of Continuing Education Programs.**

- Proposed Language Changes, dated September 2016, Sharon Phillips
- Proposed Language Changes, dated February 2016, Sharon Phillips
- Current Rule Language
- Comments from Alex Spasoff, FSMTA Legislative Committee Chair

Ms. Phillips presented her proposed changes to the committee and indicated her edits were from a perspective of clarity.

Ms. Phillips would like a note on Form B to state that if the class is live, hands on then the course does not require an exam.

Mr. Brooks agreed that two Form B's, one for live, participatory and one for anytime courses, is a good idea. Mr. Brooks would like to see an examination given in those live, hands on courses with a large number of students. A ratio of students to teacher would need to be determined.

Ms. Gustafson advised the committee to not undertake this discussion at this time as the Attorney General's office is in discussion with the Joint Administrative Procedures Committee regarding delegating to national associations. Ms. Gustafson also advised the committee that any rule change notice in the Florida Administrative Register is published at a cost per word rate. She asked that the committee continue to discuss any plans they may have for this rule, but to not open for rule development at this time.

Ms. Phillips and Mr. Brooks determined the following list to be the changes they wish to see in the future:

1. The creation of a separate Form B for live, hands on courses
2. Documentation from CE provider applicants must be submitted ONLY on Department approved forms
3. Courses with a ratio of teacher to student of 1:12, need an evaluation
4. A process created in CEBroker.com to allow CE providers to submit course changes at renewal or provide an attestation statement indicating there have been no changes since the previous renewal period. However, the attestation statement should not be an option for Florida Laws and Rules courses.
5. Consolidate instructor qualifications in the rule language. It is currently duplicative.

## **ADJOURN**

There being no further business, this meeting was adjourned at 4:01pm.